

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
JUNE 13, 2017
TOWN HALL
3:30 PM**

Board Members Present: David A. Smith, Jr., Chairman
Andrew G. Petersen, Clerk
Nadine A. Hawver

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Chairman Smith called the meeting to order at 3:30 PM.

POLICE DEPARTMENT RULES AND REGULATIONS:

Administrator LaBombard stated that Police Chief, Eric R. Munson III had completed a set of rules and regulations for the Police Department. She highlighted some changes to the rules and regulations that she has discussed with Chief Munson. Discussion ensued. It was the consensus of the Board to review the Police Department Rules and Regulations and discuss at a future meeting.

CHARTER REVIEW COMMITTEE RECOMMENDATIONS:

The Board reviewed the Charter Review Committee recommendations. Discussion ensued regarding the three sections of the overall recommendations. It was the consensus of the Board to have Administrator LaBombard provide a draft with the Board's recommendations.

LETTER TO MASSDOT REGARDING ROUTE 7 TRAFFIC:

Administrator LaBombard stated that she drafted a letter to MassDOT regarding the traffic on Route 7. The Board reviewed the draft letter. Discussion ensued. It was the consensus of the Board to eliminate paragraph 2 and to change the wording in paragraph 3 to say that the Town is willing to paint the crosswalks with permission from MassDOT.

SOUTHERN BERKSHIRE CHAMBER OF COMMERCE:

Administrator LaBombard explained that the Southern Berkshire Chamber of Commerce has chosen Sheffield to be the Business Spotlight of the Month. Discussion ensued. It was the consensus of the Board to have Administrator LaBombard ask if there are any other examples of Towns being the Business Spotlight of the Month.

VILLAGE GREEN SIGNS:

The Board reviewed a draft letter to Bash Bish Brew and Que regarding the need for a sign permit to place signs on the Village Green. It was the consensus of the Board to sign the letter.

TOWN PARK PLAYGROUND:

Administrator LaBombard stated that she and the Park Committee have visited the playground at the Town Park and it was the consensus of the Park Committee and Administrator LaBombard that the Playground needs to be replaced. Chairman Smith suggested purchasing new playground equipment with funds from Berkshire School. It was the consensus of the Board to purchase new playground equipment with funds from Berkshire School.

Selectman Hawver suggested that Administrator LaBombard contact Executive Director to the Council on Aging Jennifer Goewey to discuss senior friendly swings.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Smith adjourned the meeting at 4:33 PM

Respectfully submitted:

Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:

Draft Police Department Rules and Regulations

Charter Review Committee Recommendations

Draft Letter to MassDOT Regarding Traffic on Route 7

Sothern Berkshire Chamber of Commerce ó Spotlight of the Month Request

Draft Letter to Regarding Village Green Signs